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# State Schools' Relief

## Camps, Sports and Excursions Fund 2017 Year 7 Uniform Pack

### Fact sheet for secondary schools

#### Introduction to State Schools' Relief

State Schools' Relief works closely with all government schools across Victoria. Each year State Schools' Relief provide assistance to families who are experiencing financial disadvantage with school clothing, shoes and other essential items. For more information go to: [www.ssr.net.au/schools](http://www.ssr.net.au/schools).

State Schools' Relief only responds to requests from schools. Parents are encouraged by State Schools' Relief to talk to their school principal, assistant principal or wellbeing officer so school staff can assess a parent's or child's needs and their eligibility for assistance.

#### Introduction to the Camps, Sports and Excursions Fund

The Victorian Government has a commitment to being the Education State, aiming to break the link between disadvantage and achievement. Through government funding the Camps, Sports and Excursions Fund (CSEF) was established to provide payments for eligible students to attend camps, sports days and excursions. To find out more about CSEF or to apply for assistance go to [www.education.vic.gov.au/csef](http://www.education.vic.gov.au/csef)

State Schools' Relief has received extra government funding so that it can help more families needing financial assistance and ensure no one is left behind. This extra funding is being used by State Schools' Relief to assist students who receive CSEF assistance.

#### CSEF 2017 Year 7 Uniform Pack

In 2017 every Year 7 government school student who is a recipient of CSEF automatically qualifies to receive a uniform pack that is provided through State Schools' Relief.

If a student receives CSEF assistance and is in Year 6 in 2016 parents can apply for a uniform pack to be provided by State Schools' Relief. This must be done through the secondary school where their child is enrolled for 2017. We ask secondary schools to assist parents by checking if their child receives or is eligible for CSEF. For eligible students the secondary school then applies for uniform assistance from State Schools' Relief on the parents' behalf.

Applications can be made from 2nd November 2016 via the secondary school where their child will be attending. Eligible CSEF parents who may have already purchased their child's uniform for 2017 (for example at the end of 2016) can apply for a uniform pack in 2017.

#### What is in the Year 7 Uniform Pack?

The uniform pack includes basic uniform items needed to start secondary school.

For Year 7 students commencing in 2017 SSR will provide one item from each row of the table below.

#### BOYS

Black Leather Shoes – Lace Up / Skate  
Jumper / Jacket / Bomber / Rugby Top  
Shorts / Trousers  
Long Sleeve / Short Sleeve Shirt

#### GIRLS

Black Leather Shoes – Lace Up / T-bar / Skate  
Jumper / Jacket / Bomber / Rugby Top  
Summer Dress / Winter Skirt + Shirt / Trousers + Shirt /  
Shorts + Shirt  
**If above is NOT a Summer Dress then select either:**  
Long Sleeve Shirt / Short Sleeve Shirt

All students will receive one free pair of shoes supplied directly from SSR.

A template for an order form and a shoe sizing chart that you can give to parents is available. The order form template can be edited to match the items available with your school uniform requirements and can assist schools to manage the online application process. These can be downloaded from the State Schools' Relief website at [www.ssr.net.au/schools](http://www.ssr.net.au/schools)

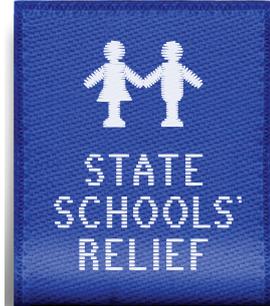


**State Schools' Relief**

**Telephone: 03 8769 8400**

**Email: [contact@ssr.net.au](mailto:contact@ssr.net.au)**

**Website: [www.ssr.net.au](http://www.ssr.net.au)**



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#### What could the Year 7 Uniform Pack cost parents?

Where State Schools' Relief cannot supply uniform items parents will receive a voucher that subsidises the cost of purchasing the uniform items. The voucher(s) can be redeemed at your school uniform shop or at an independent uniform retailer which will be listed on the voucher.

The vouchers provided by State Schools' Relief list every approved item for the student and the maximum purchase value that State Schools' Relief will subsidise for each item.

Parents receiving vouchers may need to make a contribution towards the cost of the items, depending on the retail purchase price and how much State Schools' Relief subsidises. Parents who receive vouchers can work out how much extra they may need to pay towards uniform items using the school's uniform price list.

#### Can parents have cash from SSR to purchase their child's uniform?

No, vouchers are provided as State Schools' Relief cannot make cash payments to schools or parents towards uniform costs.

Sometimes a uniform will cost less than the stated subsidised amount on the voucher. **Any unspent residual subsidy cannot be:**

- provided as cash to the school or the parent
- transferred to a different uniform item
- used to purchase an extra item.

The vouchers are not transferable between different school uniform shops or retail businesses and they cannot be exchanged for cash at a shop.

#### How do the vouchers work?

Approved vouchers will be dispatched electronically by State Schools' Relief to the secondary school that made the application. The school should then provide the voucher to the parent/student to be redeemed at the school's uniform shop or an independent uniform retailer.

Approved orders and vouchers have an expiry date that is detailed on the voucher. Please encourage all parents to collect items from the school uniform shop

or redeem their vouchers before they expire. Expired vouchers cannot be redeemed. If uniform items are still needed a new application is required.

#### How can school staff make applications?

Applications made in 2016 must come from the secondary school where the Year 7 student is commencing in 2017.

Applications are made on behalf of parents through the secure online portal at [www.ssr.net.au/schools](http://www.ssr.net.au/schools). This portal allows approved staff from every secondary school to use their secure login details to prepare and submit applications electronically to SSR.

For more detailed instructions about the SSR online application portal please refer to the Online Registration Application and Help document available on the SSR website at [www.ssr.net.au/schools](http://www.ssr.net.au/schools). If schools are not already registered with State Schools' Relief, or are unsure of the eligibility requirements, please phone State Schools' Relief on 8769 8400.

#### What is the application turnaround timeline?

State Schools' Relief aim to process each application and ship goods within five business days after DET has confirmed the student is an approved CSEF recipient. During peak times this timeline may be extended.

#### Can parents who are ineligible for CSEF or who have children in other year levels receive assistance from State Schools' Relief?

Yes. Schools are still able to access State Schools' Relief's charitable uniform support for students in other year levels. State Schools' Relief continues to trust principals to apply this traditional charitable support in their schools based on their own assessment of need. The School Policy and Advisory Guide provides guidance to school principals on how this should be done.

#### For more information

Go to [www.ssr.net.au/school](http://www.ssr.net.au/school) or call SSR on 8769 8400.



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